



REQUEST FOR PROPOSAL (RFP)

High Rate Anaerobic Digester Design

19-05-VWRC

Date of Issue: Tuesday, January 22, 2019

Bid Submission:

Proposal together with all other attachments as identified in the RFP “*Submission of Proposals*”, to be uploaded to the City of Vernon procurement portal (bonfire)

RFP Timetable:

Issue Date of RFP	Tuesday, January 22, 2019 – 4:00 pm
Non-Mandatory Site Visit	Thursday, January 31, 2019 - 10:00 am
Deadline for Question Period #1	Monday, February 04, 2019 - 2:00 pm
Deadline for Issuing Addenda #1	Wednesday, February 06, 2019 - 4:00 pm
Deadline for Question Period #2	Tuesday, February 12, 2019 - 2:00 pm
Deadline for Issuing Addenda #2	Friday, February 15, 2019 - 4:00 pm
Submission Deadline	Monday, February 25, 2019 - 2:00 pm
Rectification Period	2 day
Anticipated Award of Agreement	Monday March 11, 2019

The RFP timetable is tentative only, and may be changed by the City at any time.

Contact:

Chris Sheel – Manager, Procurement Services
csheel@vernon.ca

Questions regarding the RFP should be posted through Messages in the procurement portal (bonfire) and will be responded to as and Addenda. All Addenda's will be posted on Bonfire.

Invitation:

This Request for Proposal (RFP) by The Corporation of the City of Vernon (the “City”) is open for bidders to submit proposals for the provision of **High Rate Anaerobic Digester Design**, as further described in the RFP Particulars (**Appendix D**) (the “Deliverables”).

The City is inviting proposals from qualified consultants to provide preliminary and final design, tendering and construction services, including contract administration for the Anaerobic Digester to be located at the VWRC.

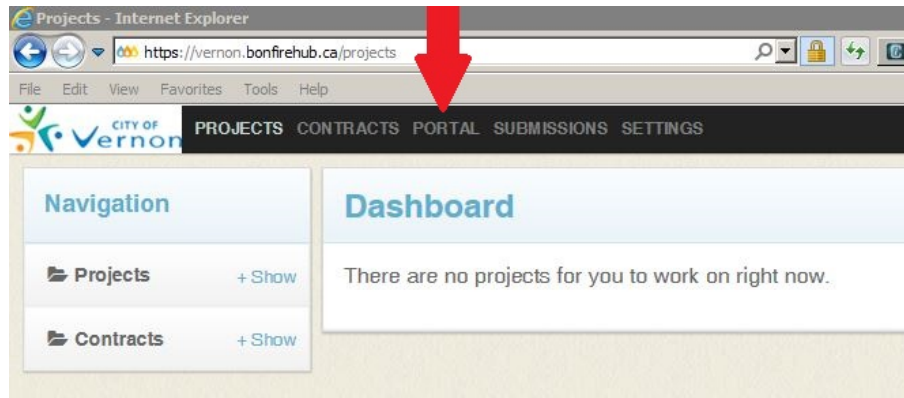
The RFP documents have been posted and are available for download at:

URL: <https://vernon.bonfirehub.ca/opportunities>

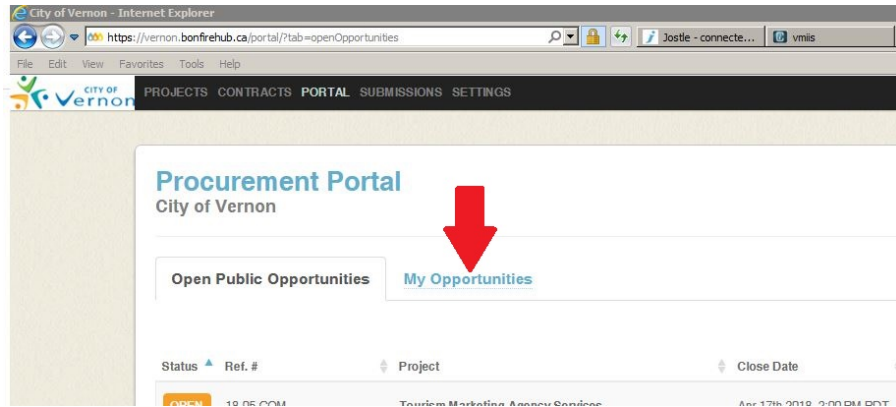
Click the link above or type the address into your browser to go to the portal; register as Vendor and the documents will be accessible. It is recommended to download from a PC and ensure your firewall and virus security allows downloads.

This opportunity is only available for viewing after you log in and by selecting the “My Opportunities” tab.

After logging in or creating an account, you may be forwarded to your “Dash Board”. As per the below screen shot, please click on “Portal” which will take you to where you can select the “My Opportunities” tab and will be able to view documents and upload your bid.



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The City of Vernon reserves the right to accept or reject all or part of any proposal, and to accept the Proposal in total or in part, or to accept the Proposal which it deems most favourable in the interest of the City of Vernon.