

**2027 PROPERTY TAX PREPAYMENT PLAN AUTHORIZATION FORM**

LAST NAME: \_\_\_\_\_

FIRST NAME: \_\_\_\_\_

FOLIO/ROLL NUMBER: \_\_\_\_\_

FIRST PAYMENT DATE: \_\_\_\_/\_\_\_\_/\_\_\_\_  
*See payment schedule on reverse. DD / MMM / YYYY*

CIVIC ADDRESS: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_

**PAYMENT CALCULATION for initial year (optional, if blank staff will complete):**

LAST YEAR LEVY: \_\_\_\_\_

ADD/LESS ADJUSTMENTS: \_\_\_\_\_

LESS HOMEOWNER GRANT: \_\_\_\_\_ If eligible.

**MUST BE CLAIMED ANNUALLY WITH THE PROVINCE**

= ESTIMATE OF TAX TO PREPAY: \_\_\_\_\_

÷ 11 (or ÷ \_\_\_\_ ) Months = \_\_\_\_\_ Monthly withdrawal amount for equal payments, initial year.  
*# Payments remaining.*

Payment amount reflects past activity and does not predict future tax balances. **SEE PAYMENT SCHEDULE ON REVERSE**

**TO COMPLETE ENROLLMENT:**

1. Read and initial each box below. Print name, sign, and date this agreement.
2. Attach "VOID" Cheque, or DIRECT DEPOSIT / PRE AUTHORIZED DEBIT form from your financial institution.
3. Submit to City Hall at 3400 30 ST, or by email at [covdata@vernon.ca](mailto:covdata@vernon.ca).

Initial I hereby authorize the City of Vernon to deduct payments from my bank account on the 15<sup>th</sup> of each month, for the months of August through May. I understand this amount will change each year due to annual recalculation.

Initial I hereby authorize the City of Vernon to deduct payment of all outstanding property tax remaining on this account, from my bank account on the due date of July 2<sup>nd</sup>.

Initial If eligible, I understand it is my responsibility to claim the homeowner grant with the Province of B.C. annually, prior to June 15<sup>th</sup>. Late claims may result in outstanding grant amounts being withdrawn on July 2<sup>nd</sup>.

Initial A service charge of \$25 applies for each returned payment. Consecutively returned payments will result in program withdrawal.

Initial NO REFUNDS of payments made through this plan will be provided upon request. After the due date, credits on account due to overpayments will be automatically returned by direct deposit mid-July.

Initial Cancellation and change requests must be submitted in writing by the 10<sup>th</sup> of the effective month. The sale of a property does not automatically stop payments. This program is ongoing, it is my responsibility to cancel.

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

*Personal information is collected for the purposes of processing this authorization. The City of Vernon is collecting this information under s.26© of the Freedom of Information and Protection of Privacy Act. For any questions regarding the collection of personal information, please contact the FOI Clerk at foirequest@vernon.ca or 250-545-3491.*



# PROPERTY TAX PREPAYMENT PLAN SCHEDULE

