

Fire and Safety Requirements

Your short-term rental accommodation must have appropriate safety measures in place to protect guests in the event of an emergency.

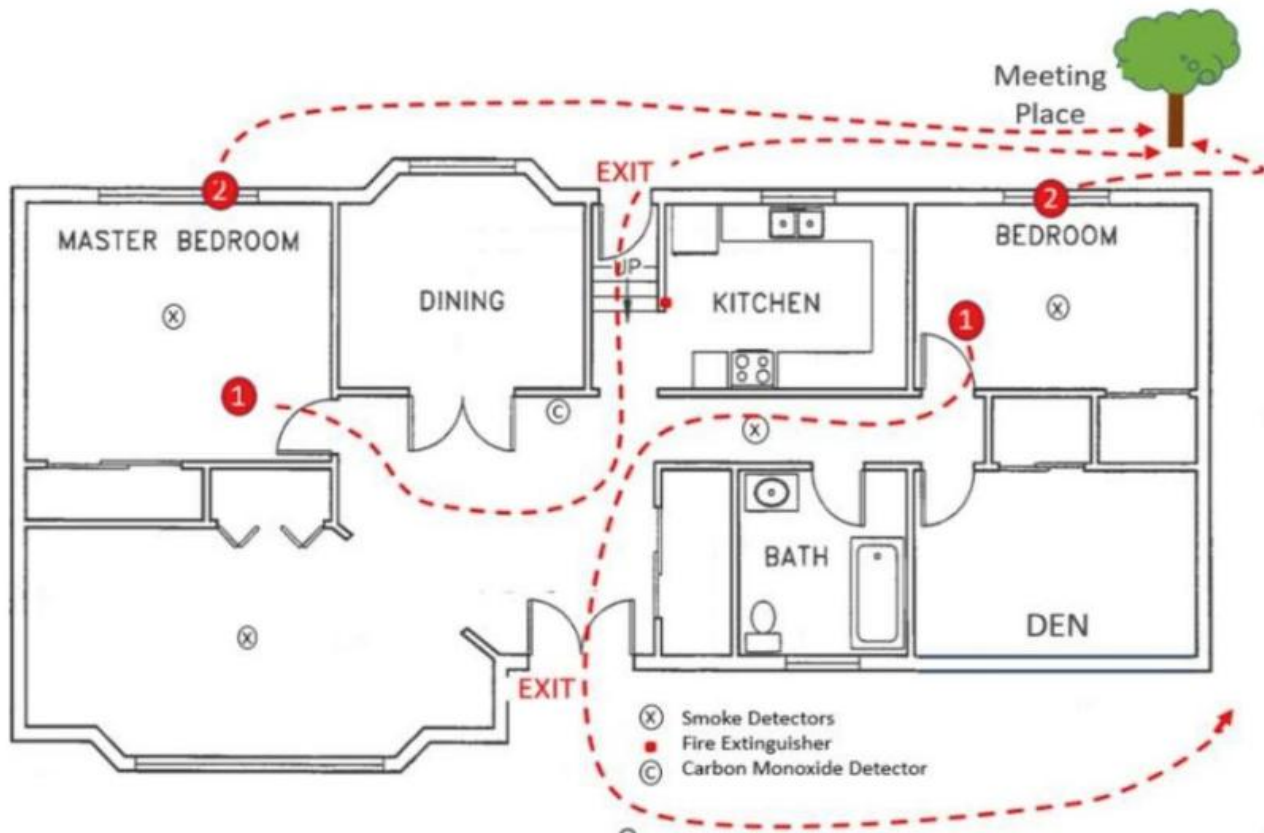
- ▶ Provide contact information for someone who is available to respond to incidents 24/7.
- ▶ Install a fire extinguisher on each floor, which must be wall mounted and visible: it cannot be stored in a closet or cupboard.
- ▶ Smoke alarms shall be operated monthly to ensure they are operational. A logbook shall be kept indicating the test dates. Smoke alarms shall be replaced after 10 years
- ▶ Test annually, and maintain in working order, all smoke alarms, fire extinguishers, and carbon monoxide detectors.

Fire Evacuation Plan

As the fire evacuation must be posted at all entrances and exits and in each approved sleeping unit, applications must be submitted with a complete plan. The fire evacuation plan must include the following information.

- ▶ Instructions to occupants in the event of a fire
- ▶ Operator's name
- ▶ Address of the property
- ▶ Responsible Person contact (name and number of someone who is locally available 24 hours a day to address immediate concerns)
- ▶ Emergency contact number (911)
- ▶ Designated meeting point
- ▶ Secondary exit path from bedrooms(s)
- ▶ Location of smoke/carbon monoxide alarms
- ▶ Location of fire extinguishers
- ▶ Location of fire exits from the rental property
- ▶ Location of window exits and the size of their unobstructed openings
- ▶ Types of bed in each sleeping unit
- ▶ Location of any sofa beds
- ▶ Legends to the symbols used in drawing
- ▶ **The entire dwelling unit must be included with all sleeping units labelled for short-term rental use**

Sample Fire Evacuation Plan



Instructions to occupants in the event of a fire

1. Call the Fire Department: Dial 911. Tell them you are reporting a fire at: (Address, Vernon, BC)
2. If you are able, attempt to extinguish or control the fire using the available fire extinguisher.
3. At the sound of the smoke alarm or residential sprinkler system siren, leave the area immediately by the nearest safe exit and gather at (designated meeting point).
4. Once safe, please contact (Responsible Person contact - name and number of someone who is locally available 24 hours a day to address immediate concerns).

