



Plumbing Registration Submission:

The City of Vernon invites submissions from bonafide Plumbing Contractors with a minimum of three years experience to be included on a pre-qualified contractor list for plumbing service requirements.

Submissions will be received at the office of the Purchasing Agent – Operation Services Office, 1900 – 48th Avenue, Vernon, BC, V1T 8Y7 or emailed to pagent@vernon.ca or faxed to (250) 550-3523.

Pre-qualification submissions must consent to the City of Vernon verifying the information provided on their submission. Contractor's not able to comply fully with the minimum requirements will NOT qualify for registration with the City. Copies of certificates must be submitted with the Pre-Qualification Forms.

Pre-Qualification:

1. Contractor must have a minimum of 3 years experience as a bonafide Plumbing Contractor
2. Contractor must have a minimum of 1 TQ certified Plumber on staff
3. Submit mandatory documentation –proof of;
 - Plumbers TQ certification
 - \$2 M Public Liability Insurance with CoV named as additional insured
 - WCB number or clearance letter
 - City of Vernon or inter-municipal business licence number
4. Ensure reference contact names & phone numbers are current.
5. Equipment photos are welcomed but not required.

The City will create a Contractor call out list based the following considerations.

Rates – Mandatory Documentation must be in place
Work Experience – Urban experience will be given preference
Equipment
References

The City of Vernon reserves the right, at its sole discretion, to pre-quality a limited number or to pre-qualify none of the Contractors applying. Although the City of Vernon may pre-qualify Contractors at this time, we accept applications throughout the year in case of emergencies or for back up should we require any other equipment.

Once hired, Contractor to supply all labour, equipment and machinery necessary to complete all works. All work shall be completed within 2 days of receiving work order, unless otherwise specified. To ensure City of Vernon performance standards are met, the Contractor may be subject to a performance evaluation. If a situation develops where performance is not acceptable, a review on performance may warrant a suspension or termination. Contractor warrants it shall comply with all laws, rules and regulations applicable to the location of the Work, in particular, but without limitation, those concerning safety and WorksafeBC.



CITY OF VERNON
Purchasing Department (250) 550-3646 Fax (250) 550-3523
2012 & 2013 –Plumbing Services
Pre-Qualification Registration Form

NAME OF REGISTERED OWNER/COMPANY:		
CONTACT NAME:		
ADDRESS:	POSTAL CODE:	
PHONE:	FAX:	EMAIL:

Number of Yrs as a bonafide Plumbing Contractor	
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	Sewer Auger c/w Labour	In Line Inspection Camera c/w Labour	Other Equipment	Other Equipment
Make / Model				
Year of Equipment				
Hourly Rate	\$	\$	\$	\$
Min Call Out Charge	\$	\$	\$	\$
Service Truck Charge	\$	\$	\$	\$

	Journeymen	Apprentice	Labourer / Helper
Hourly Rate	\$	\$	\$
Emergency (2 hr response time)	\$	\$	\$
Min. Call Out Charge	\$	\$	\$

Vernon or Intermunicipal Business License	WorkSafe BC Coverage	CGL Insurance & Auto Liability Insurance	Plumber TQ Cert #
License #	WCB #	\$	Cert #

NOTE: EQUIPMENT MUST BE WELL MAINTAINED AND SHALL CONFORM TO CVII REGULATIONS
EQUIPMENT AND TRUCKS SHALL BE HIRED ON AN ALL FOUND BASIS.
OPERATORS SHALL FOLLOW WORKSAFEBC SAFETY PRACTICES AND SHALL BE EQUIPPED WITH ALL SAFETY ITEMS
i.e.: (HARD HATS, HIGH VISIBILITY VESTS AND SAFETY FOOTWEAR)
FAILING TO MEET THE ABOVE REQUIREMENTS SHALL RESULT IN A LOSS OF WORK OPPORTUNITY

Authorized Signature: _____ Date: _____



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SENIOR PERSONNEL

Name	Yrs of Experience	Certification / Training

COMPARABLE WORK EXPERIENCE / REFERENCES

Work Description / Residential & Commercial	Site Location	Contracted By	Reference Contact Name & Phone #