




# 7 WAYS TO PAY

## Your Property Taxes in Vernon

Please note: If eligible for the Home Owner Grant, it is your responsibility to make sure the application is filled out correctly and received in our office by the **tax due date** to avoid the 10% penalty. Financial institution employees are not able to confirm approval of our application form. For your convenience, you can now claim your Home Owner Grants on-line.

\*Credit Cards are not accepted for property tax or utility payments.

 <p><b>1</b> PAY AT YOUR FINANCIAL INSTITUTION</p>	<p>Save time. Pay your taxes and other bills when banking. Please note that they cannot accept your Home Owner Grant. Please forward these to City Hall or claim online.</p>
 <p><b>2</b> PAY AT YOUR ATM</p>	<p>Please keep your receipt.</p>
 <p><b>3</b> PAY BY PHONE/INTERNET</p>	<p>Most financial institutions offer pay-by-phone services or on-line banking, Call your bank for details.</p> <p><b>For Payment Options 2 or 3:</b></p> <ul style="list-style-type: none"> <li>-Folio numbers are attached to the property and NOT the owner. If you have recently purchased or sold a property you must update your banking records with the correct folio number.</li> <li>- If claiming the Home Owner Grant, the completed application form must be sent directly to the City of Vernon or completed online through the City's website. The Grant must be received by the due date in order to avoid the 10% penalty.</li> <li>- Please allow sufficient time for your payment to be forwarded to the City of Vernon. Your payment must be received by the due date in order to avoid the 10% penalty.</li> </ul>



**4**  
PAY BY MAIL

Insert your payment (cheque or money order) in an envelope, add postage and mail to 3400-30<sup>th</sup> Street, Vernon BC, V1T 5E6.



**5**  
24 HOUR DROP OFF

Drop your payment in the mail slot located at the front entrance of City Hall.



**6**  
PAY IN PERSON

Bring your bill payment to City Hall on the main floor between 8:30am and 4:30pm.

**\* Please be prepared to wait in line, we appreciate your patience during this busy time.**



**7**  
FOR NEXT YEAR

Consider our Pre-authorized Payment Plan. If you are currently enrolled on the Pre-authorized Payment Plan, you do not need to forward payment. The amount noted on the tax form will be deducted from your account on the due date. You will still need to claim your Home Owner Grant, if eligible, prior to the due date.