



# THE CORPORATION OF THE CITY OF VERNON

## A G E N D A

COMMITTEE OF THE WHOLE  
COUNCIL CHAMBERS  
MONDAY, JANUARY 9, 2012  
8:40 am

### AGENDA

#### 1. CALL TO ORDER

A. THAT the Agenda for the January 9, 2012, Committee of the Whole meeting be adopted as presented.

#### 2. ADOPTION OF MINUTES

### MINUTES

A. THAT the minutes of the Committee of the Whole meeting of Council held December 12, 2011, be adopted; **(P. 2)**

AND FURTHER, that the minutes of the Special Committee of the Whole meeting held December 9, 2011, be adopted. **(P. 6)**

#### 3. GENERAL MATTERS

#### 4. UNFINISHED BUSINESS

### APPOINTMENT TO LIBRARY BOARD – ALTERNATE (P. 8)

A. Email dated December 7, 2011, from Ms. Leah Samson, Administrative Services Manager, Okanagan Regional Library, re: Appointment to Library Board – Alternate.

#### 5. NEW BUSINESS

#### 6. LEGISLATIVE MATTERS

#### 7. COUNCIL INFORMATION UPDATES

#### 8. G.V.S.C. / N.O.R.D. REGULAR MEETINGS

#### 9. CLOSE OF MEETING

#### 10. INFORMATION ITEMS

THE CORPORATION OF THE CITY OF VERNON

**MINUTES OF A COMMITTEE OF THE WHOLE MEETING  
HELD MONDAY, DECEMBER 12, 2011**

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PRESENT: Mayor Sawatzky

Councillors: M. O'Keefe, C. Lord, B. Quiring, J. Cunningham,  
B. Spiers, P. Nicol

Staff: L. Gous, Chief Administrative Officer  
M. Bailey, Acting CAO  
P. Bridal, Manager, Corporate Services  
K. Bertles, Manager, Finance  
K. Flick, Manager, Community Development  
R. Dickinson, Manager, Engineering & GIS  
S. Koenig, Manager, Operations  
J. Patenaude, Manager, Protective Services  
K. Poole, Manager, Economic Development  
C. Cotter, Manager, HR  
A. Watson, Transportation Technician  
D. Ross, Manager, Recreation Services  
E. Stranks, Manager, Engineering Development  
D. Rintoul, City Planner  
Supt. Reg Burgess, RCMP

Others: S. Harvard, BC Transit  
Media and Members of the public

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**CALL TO ORDER** Mayor Sawatzky called the meeting to order at 8:40 am.

**AGENDA ADOPTION** Moved by Councillor O'Keefe, seconded by Councillor Lord:

THAT the Agenda for the December 12, 2011, Committee of the Whole meeting be adopted as presented.

**CARRIED.**

**ADOPTION OF THE MINUTES** Moved by Councillor Cunningham, seconded by Councillor Spiers:

THAT the minutes of the Committee of the Whole meeting of Council held November 14, 2011 be adopted.

**CARRIED.**

- **Matters arising** Councillor Spiers spoke to the Parks DCC's at RDNO and noted that it was actually 2007 versus 2006 as indicated in the minutes. And further, that he will be bringing this to the GVAC meeting this week.

**GENERAL MATTERS**

**DELEGATION – BC  
TRANSIT  
(8500-08)**

Ms. Amanda Watson, Transportation Technician and Mr. Steve Harvard, Senior Regional Transit Manager, spoke to Council regarding the 2011 Transit Service Review.

The following points were reviewed:

- Process
- Working Group Members
- Existing Service
- Information Gathering and Public Consultation
- Feedback from Consultation – What we heard
- New Routing Proposals – Silver Star Foothills; Middleton Mountain;
- Service Wide Recommendations
- Route 90 North Connector
- Custom Transit Program

**PRESENTATION –  
RCMP QUARTERLY  
REPORT  
(7580-21)**

Superintendent Reg Burgess, RCMP, attended Council to present the July – Sept 2011, quarterly report, **and** an overview of the local detachment operations.

The following points were reviewed:

- 105 Regular Members within detachment. 9.5 public servants, 37 Municipal employees, 2 Coldstream, 1 Spallumcheen and 3 Regional District.
- Funding for local detachment is complicated as each municipality is at a different level; the support staff provided by the City (37) is unbalanced as the RCMP and outlying areas are not providing funding or resources for many of the services
- An overview of statistics contained within the report were highlighted.

**UNFINISHED BUSINESS**

**NEW BUSINESS**

**LAKERS CLUBHOUSE  
– COMMUNITY  
RECREATION  
PROGRAM GRANT  
(1855-20)**

Moved by Councillor Cunningham, seconded by Councillor Nicol:

THAT Council supports, in principal, the application to the Province of British Columbia Community Recreation Program for grant funding for the project to improve the Lakers Clubhouse in order to make it more accessible for community activities, thereby increasing opportunities for people of all ages to participate and be more physically active.

**CARRIED.**

**ELECTED OFFICIALS  
SEMINAR FOR  
SOUTHERN INTERIOR  
LOCAL GOVERNMENT  
ASSOCIATION  
MEMBERS  
(0390-20-01)**

Moved by Councillor Nicol, seconded by Councillor Lord:

THAT Council authorizes and approves expenses for Mayor Sawatzky, and Councillors Lord, and Quiring to attend the Elected Officials Seminar for Southern Interior Local Government Association (SILGA) Members – January 18 – 20, 2012, Kelowna, B.C.

**CARRIED.**

**2012 BUDGET  
PROCESS  
(1700-02)**

Mr. Bertles, Finance Manager, advised that Special Budget meetings are Scheduled for January 12<sup>th</sup> and 13<sup>th</sup>, 2011. The Budget binders will be distributed this week and Mr. Bertles welcomes Council members to arrange to meet with him directly if they wish to review the new format prior to Christmas.

Mr. Gous, CAO, also questioned Council if they have any guidance to provide staff, as to budget direction.

Moved by Councillor Spiers, seconded by Councillor Lord:

THAT staff be directed to consider a budget between 0% and the Cost of Living rate as of November, 2011.

**CARRIED, with Councillor Cunningham and Nicol opposed.**

**'HERITAGE CORNER' –  
VERNON HERITAGE  
NEWSPAPER  
ARTICLES  
(0540-27)**

Moved by Councillor Nicol, seconded by Councillor Spiers:

THAT Council authorizes the Heritage Advisory Committee, to produce a monthly 'Heritage Corner' column, to be published in the Vernon Morning Star, contingent on there being no cost to the municipality.

**CARRIED.**

**BUSINESS RETENTION  
& EXPANSION  
PROGRAM (6750-20)**

Mr. Kevin Poole, Manager Economic Development & Tourism, reviewed his memorandum dated December 5<sup>th</sup>, 2011, regarding the Business Retention & Expansion Program.

**2011 TRANSIT  
SERVICE REVIEW  
(8500-08)**

Moved by Councillor Nicol, seconded by Councillor Cunningham:

THAT Council approves **in principle** the proposed cost sharing percentages for the North Okanagan Connector Route 90 and HandyDART Services;

AND FURTHER, that the proposed cost sharing percentages be forwarded to the Regional District of North Okanagan Board for their consideration and approval;

AND FURTHER, that Council approves the proposal to develop a new Annual Operating Agreement between the Regional District of North Okanagan and BC Transit for the future operation and management of the North Okanagan Connector Route 90 to separate this service from the other Regional transit services to commence September 1, 2012.

**CARRIED.**

Moved by Councillor Nicol, seconded by Councillor Cunningham

THAT Council sets a special Committee of the Whole meeting for early January to review the Transit Service Review and to consider the following presentation:

...the BC Transit Service Review Report, dated December 12, 2011, and instruct staff to respond with Council's selection of the proposed changes so that a five year plan covering the 2012 to 2016 period can be developed with annual costs, for inclusion in the 2012, and each subsequent year's, budget process.

**CARRIED.**

**CHIEF  
ADMINISTRATIVE  
OFFICER -  
RECRUITMENT  
COMMITTEE**

Moved by Councillor Spiers, seconded by Councillor Nicol:

THAT Council re-confirms the appointment of Marg Bailey, Acting CAO to the Chief Administrative Officer – Recruitment Committee;

AND FURTHER, that Council appoints Mayor Sawatzky and Councillors Lord and O'Keefe, to the Chief Administrative Officer – Recruitment Committee.

**CARRIED.**

**CLOSE**

Mayor Sawatzky closed the meeting at 10:38 am.

**CERTIFIED CORRECT:**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Corporate Officer

THE CORPORATION OF THE CITY OF VERNON

**MINUTES OF A SPECIAL COMMITTEE OF THE WHOLE MEETING  
COUNCIL ORIENTATION  
HELD FRIDAY, DECEMBER 9<sup>TH</sup>, 2011  
COUNCIL CHAMBERS, CITY HALL**

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PRESENT: Mayor Rob Sawatzky

Councillors: M. O’Keefe, B. Quiring, C. Lord,  
P. Nicol (9:14 am) J. Cunningham, B. Spiers

Staff: L. Gous, Chief Administrative Officer  
M. Bailey, Acting CAO  
P. Bridal, Manager, Corporate Services  
K. Bertles, Manager, Finance  
K. Flick, Manager, Planning & Building Services  
S. Koenig, Manager, Operations  
R. Dickinson, Manager, Engineering & GIS  
K. Green, Fire Chief  
C. Cotter, Manager, Human Resources  
R. Burgess, Inspector, Officer-in-Charge, RCMP  
J. Patenaude, Community Policing  
D. Ross, Manager, Recreation Services  
B. Bandy, Manager, Real Estate  
W. Ikesaka, Manager, Information Services

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**CALL TO ORDER** Mayor Rob Sawatzky called the meeting to order at 9:05 am

**AGENDA ADOPTION** Moved by Councillor Cunningham, seconded by Councillor Lord:

THAT the Agenda for the December 9th, 2011, Special Committee of the Whole – Council Orientation meeting, be adopted as circulated.

**CARRIED.**

**GENERAL MATTERS**

**COUNCIL ORIENTATION (0530-09)** Mr. Leon Gous, CAO, provided an overview of the Council Orientation Binder.

Senior Staff presented an overview of their divisions as shown below:

- Corporate Services – Patti Bridal
  - Real Estate – Brett Bandy
  - Information Services – Wayne Ikesaka

- Community Development – Kim Flick
- Engineering Services – Rob Dickinson
- Finance Division – Kevin Bertles
- Fire Rescue – Keith Green

*Councillor Lord left the meeting at 11:21 am returning at 11:24 am*

- Human Resources – Cathy Cotter
- Operations – Shirley Koenig
- Protective Services – Jim Patenaude

*Councillor Lord left the meeting at 12:25 pm.*

- Recreation Services – Doug Ross

**CLOSE OF MEETING**

**CLOSE**

Mayor Rob Sawatzky closed the meeting at 12:42 pm.

**CERTIFIED CORRECT:**

\_\_\_\_\_  
Mayor:

\_\_\_\_\_  
Corporate Officer:

Jan 9  
Cow

**Patti Bridal**

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**From:** Leah Samson [lsamson@orl.bc.ca]  
**Sent:** Wednesday, December 07, 2011 1:34 PM  
**To:** Patti Bridal  
**Cc:** 'Lesley Dieno'  
**Subject:** Appointment to Library Board - Alternate

Hello Patti,

Thank you for the form appointing Councillor Catherine Lord to the Library Board. The Library Act states that an alternate must also be appointed to serve on the library board if the member appointed is absent or unable to act. Could you please provide us with this information?

Thank you,

**Leah Samson**

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